



**BROTHERHOOD OF MAINTENANCE OF WAY
EMPLOYEES DIVISION. IBT (BMWED)**

ACTION EQUIPMENT SET

DURABLE EQUIPMENT

- Inflatable Display (“Fat Cat,” “Rat,” or similar) _____
- Power Source for Inflatable Display _____
(specify details) _____
- Grounded Extension Cords for Electrical Supply _____
(specify details) _____
- United States Flag (with pole) _____
- Permanent (Coroplast) BMWED Placards _____
- BMWED Flag (with pole) _____
- BMWED Parade Banner _____
- Portable Shelter _____
(specify details) _____
- Securement Materials for Portable Shelter (sandbags, guylines, stakes, etc.) _____
(specify details) _____
- Toolkit for Erecting Shelter (Mallet, Zipties, etc.) _____
(specify details) _____
- Megaphone _____
- Public Address System _____
- Oher: _____

- Shipping and Storage Container for Equipment Set _____





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ACTION EQUIPMENT SET

CONSUMABLE EQUIPMENT

Signage Materials (markers, tape, poles or staves, etc.) _____
(may be locally procured)

BMWED Placards (printed paper) _____
(specify details) _____

Batteries for megaphone or other devices _____
(specify details) _____

BMWED Stickers or branded "Throws" _____
(specify details) _____

Other: _____

LOCALLY PROCURED ITEMS (NOT IN SET)

Cooler(s) and Ice _____

Bottled Water _____

Fuel for Generator _____

Other provided snacks or beverages _____
(specify details) _____

Lighting (if necessary) _____
(specify details) _____

Heating (if necessary) _____
(specify details) _____

First Aid Kit and associated supplies or materials _____





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ACTION EQUIPMENT SET

ACCOUNTABILITY AND CONTROL MEASURES

- BMWED Actions! Guide** _____
- BMWED Action Checklist _____
- BMWED Action Equipment Set List _____
- Additional Documentation _____
- (specify details)* _____
- Return Shipping Labels for Equipment Set (if needed) _____
- (specify details)* _____

BMWED Member Assigned Accountability for Equipment Set (Accountable Member)

Name _____

Phone Number _____

Address _____

Email address _____

When not being used, where will this Equipment Set be stored?

Who else will have access to this Equipment Set?

What is the expected date this Equipment will be used? _____

What is the expected date this Equipment will be returned? _____





BROTHERHOOD OF MAINTENANCE OF WAY EMPLOYEES DIVISION. IBT (BMWED)

ACTION EQUIPMENT SET

All **DURABLE EQUIPMENT** items received in this Equipment Set must be returned in a clean, dry, and serviceable condition. The BMWED System Division, Federation, Lodge, or assigned BMWED **Accountable Member** assumes liability for the repair, servicing, or replacement of any damaged, lost, or unserviceable items. Items will be repaired, serviced, or replaced by National Division from approved vendors and lists, with the costs for such remediation charged to the liable organization or member.

All **CONSUMABLE EQUIPMENT** items received will be accounted for. If any items (i.e. stickers, markers, etc.) are not used or completely depleted during the intended action, any unused items or portions will be returned with the durable equipment. Costs for the items used (i.e. stickers, markers, etc.) will be borne by both the National Division and the System Division, Federation, Lodge, or BMWED **Accountable Member** for such use, as agreed upon at the time this equipment set is checked out.

LOCALLY PROCURED ITEMS should **not** be returned with the Equipment Set and should either be stored or disposed of locally.

ACCOUNTABILITY AND CONTROL MEASURES are not required to be accounted for or returned.

Issuing Officer:

Name of BMWED Officer authorizing issue of this Equipment Set

Signature

Date

The undersigned hereby assumes Accountability for the Equipment Received, as specified above:

Received by:

Name of Organization, Lodge, or Accountable Member receiving this Equipment Set

Signature of Organizational Officer or Accountable Member

Date

